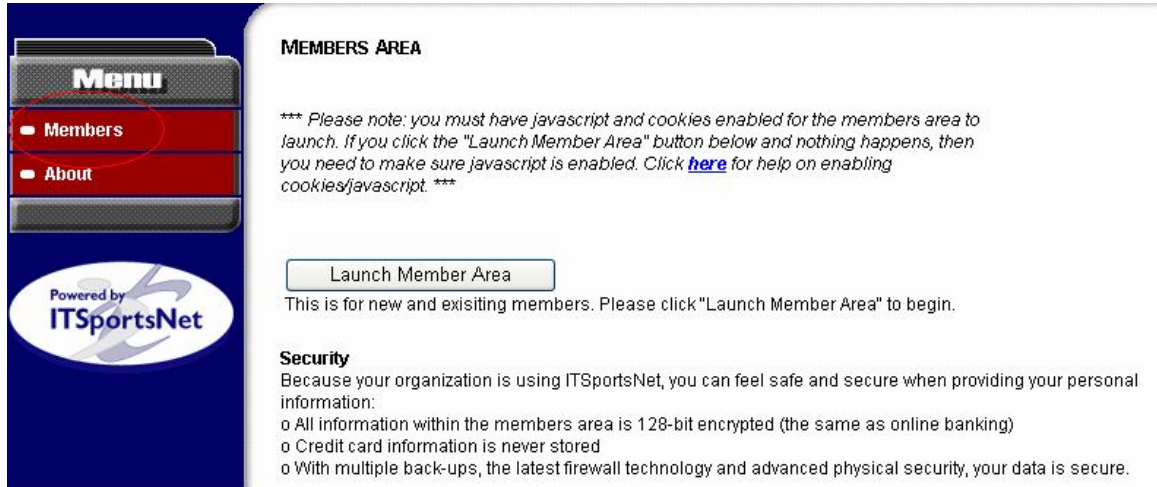


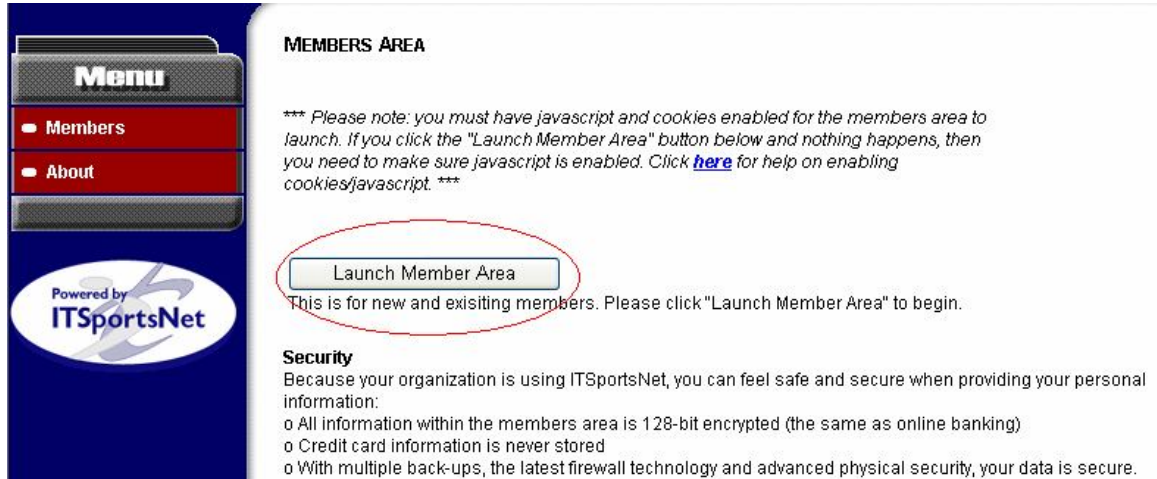
West Carleton Minor Hockey Association

Online Registration How-To

1. Click on the online registration website link located on the www.wcmha.ca website.
 - a. If it does not function, paste this link in a new browser window:
<http://www.itsportsnet.com/league.php?scriptName=HOME&leagueID=14276&cache=no>
2. Click “Members” on the left-hand menu bar.



3. Click the button “Launch Member Area”.



4. You must now login to our system, if you registered online last season, the system recalls your login/password.
 - a. There are menu items on the left-hand side to help either create a new login or obtain your old password.

West Carleton Minor Hockey Association



[Member Login](#)

[Forgot your password?](#)

[Don't have a login?
\(SETUP LOGIN\)](#)

[Close Window](#)

ITMembersArea Login

Email:

Password:

Log In

5. Once logged in, the online system welcome splash page will open. Click on Registration on the left-hand menu bar.



[Home](#)

[Profile](#)

[Registration](#)

[Volunteer](#)

[Help](#)

[SIGN OUT](#)

Welcome to the 2008/2009 West Carleton Minor Hockey Season

New members registering are exempt from late fees and will be required to provide proof of age.

Player Acceptance

- Players are not considered accepted until full payment is received and any balance from previous seasons is settled.

Refunds

If for any reason a member decides to terminate or cancel his membership, a Registration Refund Form can be obtained from the WCMHA web site wcmha.ca, filled out and submitted to the WCMHA processing. A \$40 administrative fee will apply and refunds will be prorated based on the following timeline.

6. Click "WCMHA Player Registration" on the left-hand menu bar that is a sub-task from the Registration menu.
7. Click "create new registration"

West Carleton Minor Hockey Association

ITMembersArea Friday, April 11, 2008

Current Club: West Carleton Minor Hockey -> GO Sign Out

Home
Profile
Registration
 WCMHA Player Registration
Help
SIGN OUT

Joe Smith

Current Club Registration / Payment

West Carleton Minor Hockey [create new registration](#) [history](#)

8.

ITMembersArea Friday, April 11, 2008

Current Club: West Carleton Minor Hockey -> GO Sign Out

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9. Read and scroll and click "I accept" to the WCMHA Code of Conduct.
10. Submit your address to search for any existing family OR if you are a returning member, the system will prompt with returning family members fro registration and the option to add more.

The system will guide you through a step-by-step process, if you require any assistance with this process, please email onlinereg@wcmha.ca