

**WCMHA INCIDENT REPORT FORM**

**SUBMIT COMPLETED FORM TO:  
Risk & Safety Manager**

This form is to be utilized by anyone in the West Carleton Minor Hockey Association to report an incident of unacceptable behavior. An individual is considered to be displaying unacceptable behavior if they are verbally or physically harassing and/or abusing a game participant (player, coach, spectator, or official).

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

Phone #: \_\_\_\_\_

Signature:

\_\_\_\_\_

Date: \_\_\_\_\_

**Incident Details:**

Date and Time of Incident:

\_\_\_\_\_

Individual(s) charged with an infraction:

\_\_\_\_\_

Associated with (Team Name):

\_\_\_\_\_

Name(s) of additional witnesses:

\_\_\_\_\_

**On a separate attachment, please attach a clear description of the unacceptable behaviour witnessed. Please use black ink or type the report. Reports that are not legible will not be reviewed.**

A WCMHA official will investigate your report. We will contact complainants at some point during or after the investigation. Resolution typically takes 1 to 2 weeks from receipt of your report.

Please summarize your expectation of the outcome resulting from your report:

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**If additional space is required, please use reverse side or attach separately.**